

**2018 SCA Annual General Meeting  
Session & Workshop Proposal Form**

**Submit proposals electronically to:**

Teresa Mora, 2018 SCA Program Committee Chair, tmora1@ucsc.edu

Deadline for proposal submission: *Monday, October 16, 2017*

**1. SESSION TITLE:** \_\_\_\_\_

Proposed by: \_\_\_\_\_

Institution: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**2. TYPE (chose one):**  Panel  Traditional  Workshop  Lightning  Other

If "Other" is selected, please describe the format:

**3. PARTICIPANTS:**

Chair  Commentator  Leader

Name: \_\_\_\_\_

Institution: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contacted/Agreed to Participate?  Yes  No

SCA Member?  Yes  No

Name: \_\_\_\_\_

Institution: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contacted/Agreed to Participate?  Yes  No

SCA Member?  Yes  No

Name: \_\_\_\_\_

Institution: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contacted/Agreed to Participate?  Yes  No

SCA Member?  Yes  No

Name: \_\_\_\_\_  
Institution: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Contacted/Agreed to Participate?  Yes  No

SCA Member?  Yes  No

#### **4. DESCRIPTION OF PROPOSAL**

A. Content description (175 words)

B. Role each of the speakers will play (150 words)

C. Audience for the session (1-2 sentences)

D. Purpose of the session (2-3 sentences)

#### **5. AUDIOVISUAL REQUIREMENTS. Please briefly describe your A/V needs below.**

*PLEASE NOTE:* Site fees for audio-visual equipment rental and Internet access are very high. LCD projectors and screens will be available if requested below, but other equipment needs must be fully justified. Speakers or session chairs must provide their own laptops. Hotel wi-fi will be available, but if it proves unreliable, then speakers should have an alternative means for their presentation.

*Questions? Please contact Teresa Mora, SCA Program Committee Chair, [tmora1@ucsc.edu](mailto:tmora1@ucsc.edu) or by phone 831-459-4425.*

5/93 jab, 1/10 lo, 7/2016 llc, 10/2017 llc, 09/2018 llc, 04/2019 llc